

**34 Bolton Avenue, Alexandria Bay, New York 13607 Phone: 315-482-9971 Fax: 315-482-9973**

Regular Board of Education Meeting  
Wednesday, April 17, 2024 at 6:00 p.m.  
Place: Auditorium

\*Changes made after Friday, April 12, 2024 will be in RED

**Those Present:**

President- Suzanne Hunter, Vice President- Timothy Davidson, Emily Chase, Eric Heath, Heather Lavarney, Christine Lingenfelter, and Christopher Symenow

**Others Present:**

Christopher Clapper- Superintendent of Schools, Brianne Durham- School Business Administrator, Renee Gill- District Clerk

**Welcome and Pledge to the Flag:** President Board of Education

**AGENDA**

a) Meeting called to order at \_\_\_\_\_.

**b) Consent Agenda**

1) **Minutes:**

- a. Minutes of the March 26, 2024 Regular Board Meeting

2) **March 2024 Fiscal Reports & Warrants:**

- a. Financial Report
- b. Activity Account Report
- c. Lunch Fund Report
- d. Treasurer's Report
- e. Warrants
- f. Internal Audit Report

3) **CSE, CPSE & 504 Placements**

- a. Acceptance of Recommendations from the Committee on Special Education.
- b. Acceptance of Recommendations from the Committee on Preschool Special Education.
- c. Acceptance of Recommendations from the 504 Committee.

Motion that the Board of Education approve the above Consent Agenda items.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**c) BOCES Election & Administrative Budget Vote**

BE IT RESOLVED, that the Alexandria Central School District Board of Education takes action to (approve/disapprove) the 2024-2025 proposed administrative budget of the Jefferson-Lewis-Herkimer-Oneida Board of Cooperative Educational Services, as mailed to component districts and presented at the BOCES Annual Meeting on April 10, 2024.

Motion for (approval/disapproval) \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist and Three (3) candidates have been nominated to fill these vacancies. The term of office for three (3) of the vacancies is three (3) years (July 1, 2024 – June 30, 2027). The three (3) candidates receiving the highest number of votes will be elected to the three (3) year terms on the BOCES Board.

Motion to cast one vote for Mr. Lynn Murray, Copenhagen Central School District, to fill one vacancy on the BOCES Board.  
\_\_\_\_ yes \_\_\_\_ no

Motion to cast one vote for Mr. Michael Young, Lowville Academy and Central School District, to fill one vacancy on the BOCES Board.  
\_\_\_\_ yes \_\_\_\_ no

Motion to cast one vote for Mrs. Sandra Young-Klindt, General Brown Central School District, to fill one vacancy on the BOCES Board.  
\_\_\_\_ yes \_\_\_\_ no

BE IT RESOLVED, that the Alexandria Central School District Board of Education directs the District Clerk to cast one (1) ballot for each vacancy on its behalf for the candidates above receiving the most votes.  
The following three (3) nominees will receive one vote each:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

**d) Presentations**

- 1. Business Office Reports & Budget Presentation by Mrs. Brianne Durham, School Business Administrator**

**e) Adoption of the Proposed Spending Plan for the 2024-2025 School Year**

Motion to adopt the proposed spending plan for the 2024-2025 school year, resulting in a 3.90% increase in the tax levy, in an amount not to exceed \$16,288,556 and to raise the tax therefore.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

**f) Approve 2024-2025 Property Tax Report Card**

Motion to approve the Property Tax Report Card for the 2024-2025 school year.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**g) Appoint Election Inspectors**

Motion on the recommendation of the Superintendent, that the following individuals be appointed to serve as election / machine inspectors for the annual budget vote and election being held on May 21, 2024: Timothy Helmer, Louise Aitcheson, Teresa Brennan, Richard Company, Teri Lowe, Robin Martin, Clerk of Election: Renee Gill.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**h) Approval of the Alexandria Central School In-House Calendar for 2024-2025**

Motion on the recommendation of the Superintendent, to approve the Alexandria Central School In-House Calendar for the 2024-2025 school year as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**i) Resignations / Retirements**

Motion on the recommendation of the Superintendent, to accept the following resignations:

Name	Position	Effective Date
Lisa Willix	Resignation as Bus Driver / Trainer for the purpose of retirement	June 30, 2024

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**j) Appointments**

Motion on the recommendation of the Superintendent, to approve the following appointments:

Name	Position	Annual Salary/Rate of Pay	Probationary or Tenure Track Appt.	Effective Date
Brian DeFranco	Bus Driver / Trainer	\$33,840 annually for 24-25 school year	Probationary Appointment	July 1, 2024

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**k) Substitute Approvals**

Motion that on the recommendation of the Superintendent, to approve the following substitutes for the 2022-2023 school year:

<i>Name</i>	<i>Substitute Positions</i>	<i>Certified</i>	<i>Fingerprinted</i>	<i>New or Returning</i>
Laurie Sanford	Substitute Teacher // Substitute Teachers Assistant	No	Pending	New
Wanda Doxtater	Substitute Teacher // Substitute Teachers Assistant // Food Service Worker // Bus Driver // Bus Aide	No	Pending	New

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**l) Tenure Approval**

Motion on the recommendation of the Superintendent, to approve the following tenure appointments, with tenure effective as listed below:

<u>Name:</u>	<u>Hire/Effective Date</u>	<u>Tenure Area</u>	<u>Tenure Period to Begin</u>
Marah Clarke	9/1/2020	Elementary Education Teacher	9/1/2024
Kathryn Durand	7/1/2021	Counselor (Previously received NYS Tenure)	7/1/2024
Kimberly Ingerson	7/1/2021	Elementary Education (Previously received NYS Tenure)	7/1/2024
Robin Rondash	9/1/2021	Foreign Language Teacher (Previously received NYS Tenure)	9/1/2024
Miles Kearns	9/1/2020	Physical Education Teacher	9/1/2024
Jessica Durand	3/2/2020	Special Education Teacher	3/1/2024

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ yes \_\_\_\_ no

**m) Committee Updates**

**n) Public Participation**

**o) Upcoming Events and Meetings**

-Tuesday, May 7, 2024: Budget Hearing & Meet the Candidates Night 6:00 p.m.

-Tuesday, May 21, 2024: Board of Education Meeting - 6:00 p.m.

-Tuesday, May 21, 2024: Budget Vote in Room 260 - 10:00 a.m. to 8:00 p.m.



**p) Executive Session (If needed)**

Motion to go into executive session for personnel matters. Time: \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

Motion to come out of executive session and reconvene into regular meeting. Time: \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

**q) Adjournment**

Time: \_\_\_\_\_

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no



**March 26, 2024**

The Regular Meeting of the Alexandria Central School Board of Education, held in the Auditorium, was called to order at 6:00 p.m. by Board President, Suzanne Hunter.

**Board Members Present:** President- Suzanne Hunter, Vice President- Timothy Davidson, Emily Chase, Christine Lingenfelter, and Christopher Symenow.

**Board Members Absent:** Eric Heath and Heather Lavarney.

**Others Present:** Christopher Clapper- Superintendent of Schools, Brianne Durham- School Business Administrator, and Renee Gill- District Clerk

The Pledge of Allegiance was recited.

**Consent Agenda**

- 1) **Minutes:**
  - a. Minutes of the February 27, 2024 Regular Meeting
- 2) **February 2024 Fiscal Reports & Warrants:**
  - a. Financial Report
  - b. Activity Account Report
  - c. Lunch Fund Report
  - d. Treasurer's Report
  - e. Warrants
  - f. Internal Auditor Reports
- 3) **CSE/CPSE/504 Placements**
  - a. Acceptance of Recommendations from the Committee on Special Education.
  - b. Acceptance of Recommendations from the Committee on Preschool Special Education.
  - c. Acceptance of Recommendations from the 504 Committee.

\*\*This report is on file with Pamela Monica, Chairperson of the Committee on Special Education.

Motion by Davidson, seconded by Chase, to approve the above Consent Agenda items as presented.

5 yes 0 no Motion Carried

Consent Agenda

-Minutes

-February 2024  
Fiscal Reports &  
Warrants

-CSE/CPSE/504

**Presentations**

**1. Transportation Department Discussion with Mr. Delmar Lambert**

Mr. Lambert gave the Board an update on recent events in the transportation department, and discussed helping Lyme Central School temporarily until their new mechanic is trained. The following resolution was offered for approval:

Motion by Chase, seconded by Symenow, on the recommendation of the Superintendent, to approve the Alexandria Central Transportation Department assisting Lyme Central School with Bus Mechanic and Driver Training, and DOT Inspections for a time period yet to be determined. The cost of services charged will be \$5,000 per month, which will be divided as follows: \$1,500 to Delmar Lambert as Transportation Supervisor, \$1,500 to John Mahay as Head Mechanic, and \$2,000 to Alexandria Central School District.

5 yes 0 no Motion Carried

**2. Budget Presentation by Mrs. Brianne Durham, School Business Administrator and Mr. Christopher Clapper, Superintendent**

A review of the proposed 24-25 budget as it stands was presented to the Board.

**Accept Bids for Obsolete Equipment/Miscellaneous Items**

Motion by Davidson, seconded by Chase, on the recommendation of the Superintendent, to approve the following items to be considered for public auction from Auctions International and to accept the bids as listed below:

<u>Quantity</u>	<u>Item</u>	<u>Bid Amount</u>
1	Control Unit #1	\$26.00
1	Control Unit #2	\$26.00
1	Control Unit #3	\$27.00
1	2017 Blue Bird School Bus	\$22,100.00
1	2016 Blue Bird School Bus	\$17,100.00

5 yes 0 no Motion Carried

**Adoption of the Legal Notice for the 2024-2025 Budget Vote**

Motion by Symenow, seconded by Davidson, to adopt the proposed Legal Notice for the 2024-2025 Budget Vote.

5 yes 0 no Motion Carried

**Approve Election Services Memorandum of Agreement**

Motion by Chase, seconded by Lingenfelter, to approve the Election Services Memorandum of Agreement between Jefferson County Board of Elections and Alexandria Central School District Board of Education concerning the central school district vote and election to be held on May 21, 2024.

5 yes 0 no Motion Carried

Transportation Department Discussion

-Lyme Resolution

Budget Presentation

Accept Bids for Obsolete Equipment/Miscellaneous Items

Adoption of the Legal Notice for the 2024-2025 Budget Vote

Approve Election Services Memorandum of Agreement

**Madison-Oneida BOCES Approval of Services - 2024-2025 School Year**

Motion by Davidson, seconded by Chase, to approve the Madison-Oneida BOCES Services for the 2024-2025 school year.

5 yes 0 no Motion Carried

**MORIC Approval of Services - 2024-2025 School Year**

Motion by Symenow, seconded by Chase, to approve the MORIC Services for the 2024-2025 school year.

5 yes 0 no Motion Carried

**Approval of the River Hospital Medical Quote for 2024-2025 School Year**

Motion by Lingenfelter, seconded by Davidson, to approve the following quote from River Hospital for Medical Services for the 2024-2025 school year as follows:

A one time fee for services of \$5,000.00 annually, to be paid by either lump sum or 12 monthly installments of \$416.67. The contract will be inclusive with a 200 count service maximum. Any service beyond the 200 visit cap will be billed at the following pricing:

*-\$20.00 Per Student Physical*

*-\$60.00 Per Employee Physical*

*(plus applicable labs; however revised price will include Audiology)*

*-\$50.00 Per Electrocardiogram*

*-\$85.00 Department of Transportation Exam, to include associated paperwork.*

5 yes 0 no Motion Carried

**Approve School Calendar Changes for the 2023-2024 School Year**

Motion by Lingenfelter, seconded by Chase, to approve the following as "Snow Day Reimbursements" as days that School is not in session and a day off for faculty and staff:

- *Monday, April 1, 2024 as an extension to the Easter holiday*
- *Monday, April 8, 2024 for the solar eclipse due to busing concerns*
- *Friday, May 24 & Tuesday, May 28, 2024 as an extension to the Memorial Break*
- *Wednesday, June 26, 2024 to end the school year early*

5 yes 0 no Motion Carried

**Substitute Approvals**

Motion by Davidson, seconded by Symenow, on the recommendation of the Superintendent, to approve the following substitutes for the 2023-2024 school year:

<i>Name</i>	<i>Substitute Positions</i>	<i>Certified</i>	<i>Fingerprinted</i>	<i>New/ Returning</i>
Alice Beauchamp	Substitute Nurse	RN	Yes	New
Abbie Hannigan	Substitute Teacher // Substitute Teachers Assistant	No	Yes	New

5 yes 0 no Motion Carried

Madison-Oneida BOCES  
Approval of Services -  
2024-2025 School Year

MORIC Approval of  
Services - 2024-2025  
School Year

Approval of the River  
Hospital Medical Quote for  
2024-2025 School Year

Approve School Calendar  
Changes for the  
2023-2024 School Year

Substitute Approvals

## Athletic Appointment

Motion by Davidson, seconded by Symenow, on the recommendation of the Superintendent, to approve the following athletic appointment:

Name	Position	Annual Salary/Rate of Pay	Appointment Type	Effective Date
Benton Kessler	Modified Baseball Coach	Per ACFA Contract	Annual Athletic Appointment	23-24 School Year

5 yes 0 no Motion Carried

## Committee Updates

Committee updates were given by board members present at the Building & Grounds, and Athletic meetings that were held.

## Upcoming Events and Meetings

-Friday, March 29, 2024: Good Friday (No School)

-Monday, April 1, 2024: Easter Monday (No School)

-Monday, April 8, 2024: Solar Eclipse (No School)

-Wednesday, April 17, 2023 - Board of Education Meeting & BOCES Budget Vote - 6:00 p.m.

-Monday, April 22 - Friday, April 26, 2024: Spring Break (No School)

## Reports by Mr. Christopher Clapper, Superintendent

Mr. Clapper updated the Board of Education on the current events and happenings in the District.

## Public Participation

There was a session of public participation

## Executive Session

Motion by Davidson, seconded by Symenow, to go into executive session for discussions regarding the employment history of a particular person

5 yes 0 no Motion Carried Time: 7:33 p.m.

Motion by Davidson, seconded by Symenow, to come out of executive session and reconvene into regular meeting.

5 yes 0 no Motion Carried Time: 8:42 p.m.

## Adjournment

Motion by Lingenfelter, seconded by Chase, to adjourn. Meeting adjourned at 8:43 p.m.

5 yes 0 no Motion Carried

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Renee Gill, District Clerk

Athletic Appointment

Committee Updates

Upcoming Events and Meetings

Reports by Mr. Christopher Clapper, Superintendent

Public Participation

Executive Session

Adjournment

**NOTICE OF ANNUAL MEETING OF  
THE JEFFERSON-LEWIS-HAMILTON  
HERKIMER-ONEIDA BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES**

**NOTICE IS HEREBY GIVEN:**

That the Annual Meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services ("BOCES") will take place on **Wednesday, April 10, 2024** at the Howard G Sacketts Center Technical Center, 5836 NY 12, Glenfield, New York. The Culinary Arts class will provide participants with a buffet dinner beginning at 6:00 p.m. with the Annual Meeting commencing at 7:15 p.m.

**NOTICE IS FURTHER GIVEN:**

That the purpose of the BOCES Annual Meeting is to present to the Trustees or Board of Education of each component school district of the BOCES in attendance at such meeting the proposed administrative, capital, and program budgets of the BOCES for the 2024-25 fiscal year. The vote on the proposed administrative budget and election of members to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will take place in individual component districts on April 17, 2024.

**NOTICE IS FURTHER GIVEN:**

That the proposed administrative, capital and program budgets are enclosed in the form prescribed by the New York State Commissioner of Education.

**NOTICE IS FURTHER GIVEN:**

That the BOCES proposed administrative, capital and program budgets will be available for inspection by the public during regular business hours 8:00 a.m. to 4:00 p.m. at the Office of the District Superintendent, Central Administration Building, BOCES Campus, 20104 State Route 3, Watertown, New York on each day other than a Saturday, Sunday or holidays commencing on March 21, 2024. Copies will also be available upon request at the district offices of each local school district.

Susan Farr  
Clerk of the Jefferson-Lewis-  
Hamilton-Herkimer-Oneida  
Board of Cooperative Educational  
Services

**PROPOSED 2024-25 BUDGET**  
**JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA**  
**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
**SUMMARY OF PROPOSED ADMINISTRATIVE BUDGET**

Total Personnel Services (Salaries of all Central Administrative and Supervisory Personnel)	\$807,473
Total Employee Benefits (Benefits of all Central Administrative and Supervisory Personnel)	\$382,918
Retirees' Health Insurance	\$3,691,131

Compensation of District Superintendent of Schools

State Salary	\$43,499
BOCES Salary	\$164,751
Annualized Benefits	\$41,762
Other Remuneration	\$0
Total Compensation:	\$250,012

Equipment	\$9,000
Supplies and Materials	\$31,700
Revenue Note Interest	\$200,000
Total Contract Expense	\$305,000
Net Transfers (other than capital)	-\$703,829
Operation and Maintenance	\$40,150
<b>TOTAL ADMINISTRATIVE BUDGET</b>	<b>\$4,763,543</b>

**SUMMARY OF PROPOSED CAPITAL BUDGET**

Rental of Facilities	\$313,250
Payments to Dormitory Authority	\$0
Transfer to Capital Projects Fund	\$0
Energy Performance Contract (EPC)	\$140,000
<b>TOTAL CAPITAL BUDGET</b>	<b>\$453,250</b>

**SUMMARY OF PROPOSED PROGRAM BUDGET**

Career & Technical Education	\$ 12,878,485
Programs for Exceptional Students	\$ 18,477,745
Itinerant Services	\$ 5,952,872
Instructional Services	\$ 2,947,874
Instructional Support	\$ 7,246,962
Non Instructional Services	\$ 10,274,809
Federal Programs	\$ 7,850,000
<b>TOTAL PROGRAM BUDGET</b>	<b>\$65,628,747</b>
<b>TOTAL BOCES BUDGET 2024-25</b>	<b>\$70,845,540</b>

Entity Name	ALEXANDRIA CSD	
BEDS Code	220202	
Claim Year	2023-2024 <input type="button" value="SET VALUES"/>	

Welcome **Brianne Kirchoff** (School Entity User)    CORE    04/15/2024 10:44 AM    Home | Issue Reporting | Help | Logout

Entity Info | Forms | Claim Verifications | Activity Log | Reports

You Have Selected the 'Official' Data Area.

[Print Legacy](#) | [Print Form](#) | [Print Blank](#) | [Print Text Only](#)

District Name:

Contact Person:

District Code:

Telephone:

Tel Extension:

**Property Tax Report Card**

\*\*\*\*Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.\*\*\*\*

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgtiserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2024-25 Budget Notice to: [emscmgt@nysed.gov](mailto:emscmgt@nysed.gov). This will enable us to help correct any formula or data entry discrepancy quickly.

**Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"**

Form Due - April 29, 2024

Form Preparer Name:

Preparer's Telephone Number:

Shaded Fields Will Calculate	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	<input type="text" value="15,902,241"/>	<input type="text" value="16,288,556"/>	<input type="text" value="2.43"/> %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	<input type="text" value="8,328,339"/>	<input type="text" value="8,653,144"/>	
B. Tax Levy to Support Library Debt, if Applicable	<input type="text" value="0"/>	<input type="text" value="0"/>	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	<input type="text" value="0"/>	<input type="text" value="0"/>	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	<input type="text" value="0"/>	<input type="text" value="0"/>	
E. Total Proposed School Year Tax Levy (A+B+C-D)	<input type="text" value="8,328,339"/>	<input type="text" value="8,653,144"/>	<input type="text" value="3.90"/> %
F. Permissible Exclusions to the School Tax Levy Limit	<input type="text" value="672,393"/>	<input type="text" value="703,091"/>	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	<input type="text" value="7,856,558"/>	<input type="text" value="8,091,945"/>	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	<input type="text" value="7,655,946"/>	<input type="text" value="7,950,053"/>	
I. Difference: (G-H);(negative value requires 60.0% voter approval) <sup>2</sup>	<input type="text" value="200,612"/>	<input type="text" value="141,892"/>	
Public School Enrollment	<input type="text" value="475"/>	<input type="text" value="466"/>	<input type="text" value="-1.89"/> %
Consumer Price Index			<input type="text" value="4.12"/> %

<sup>1</sup> Include any prior year reserve for excess tax levy, including interest.

<sup>2</sup> Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

<sup>3</sup> For 2024-25, includes any carryover from 2023-24 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2023-24 (D)	Estimated 2024-25 (E)
Adjusted Restricted Fund Balance	<input type="text" value="813,303"/>	<input type="text" value="837,991"/>
Assigned Appropriated Fund Balance	<input type="text" value="1,540,035"/>	<input type="text" value="1,500,000"/>
Adjusted Unrestricted Fund Balance	<input type="text" value="1,483,838"/>	<input type="text" value="1,549,249"/>
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	<input type="text" value="9.33"/> %	<input type="text" value="9.51"/> %

**Schedule of Reserve Funds**

Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-25 School Year (Limit 200 Characters)**
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**Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.**

Capital + (add)	CAPITAL	For the cost of any object or purpose for which bonds may be issued.	100,978	101,000	0
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation		For self-insured Workers Compensation and benefits.			
Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	66,835	66,900	0
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.	0	0	
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability + (add)		To cover incurred liability claims.			
Tax Certiorari		For tax certiorari settlements.			
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBLR	For accrued 'employee benefits' due to employees upon termination of service.	52,188	52,200	0
Retirement Contribution	ERS RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	447,465	447,500	0
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve + (add)	TRS RESERVE	For employer retirement contributions to the	170,525	170,600	0

\* **NYSED Reserve Guidance:** [http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve\\_funds.pdf](http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf)

**OSC Reserve Guidance:** <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservecfunds>

**\*\*Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2024-25. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

# ALEXANDRIA CENTRAL SCHOOL 2024-2025

**July**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**September**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**November**

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**December**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	<b>August (2)</b>
28	Superintendent's Conference Day
29	Superintendent's Conference Day & Open House 4-6 p.m.
	<b>September (20)</b>
2	Labor Day
3	Opening Day of Classes
	<b>October (22)</b>
14	Columbus Day
	<b>November (17)</b>
11	Veterans Day
26-27	Parent/Teacher Conferences-No School For Students (Supt Conference Day)
27-29	Thanksgiving Holiday
	<b>December (15)</b>
23-31	Christmas Holiday
	<b>January (18)</b>
1-3	New Year's Holiday/Christmas Holiday
20	Martin Luther King Day
21-24	Regents Exams
29	Lunar New Year
	<b>February (15)</b>
17	President's Day
18-21	Winter Recess
	<b>March (21)</b>
	<b>April (16)</b>
18	Good Friday
21-25	Spring Recess
	<b>May (21)</b>
26	Memorial Day
	<b>June (19)</b>
4,10,17-25	Regents Days
19	Juneteenth Holiday
26-27	Regents Rating Day
27	Last Day of School
	<b>Total number of days 186</b>

**January**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**March**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**April**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**June**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOTE: If additional days must be used for emergency closings, make up days will be used from Good Friday, April 18 and the Spring Recess April 21-25. In the event of long term emergency closings, the Board of Education reserves which makeup days will be used from any scheduled recess periods and/or holidays, consistent with any language that may exist in district labor agreements.

**ALEXANDRIA CENTRAL SCHOOL DISTRICT**  
**STUDENT ACTIVITIES ACCOUNT**  
**MONTHLY REPORT OF RECEIPTS AND DISBURSEMENTS**  
 March 2024

Account Name	Balance 03/01/24	Receipts	Transfers	Interest Income	Disbursements	Balance 03/31/24
Class of 2023	\$ 513.02	\$ -	\$ -	\$ 1.66	\$ (35.00)	\$ 549.68
Class of 2024	\$ 7,259.68	\$ 2,837.05	\$ 481.00	\$ 25.88	\$ 2,036.67	\$ 8,566.94
Class of 2025	\$ 11,886.14	\$ 4,111.71	\$ -	\$ 48.58	\$ (37.05)	\$ 16,083.48
Class of 2026	\$ 5,206.87	\$ 1,827.12	\$ (481.00)	\$ 19.92	\$ (23.02)	\$ 6,595.93
Class of 2027	\$ 2,196.45	\$ -	\$ -	\$ 6.68	\$ (18.52)	\$ 2,215.65
Class of 2028	\$ 1,340.45	\$ -	\$ -	\$ 4.06	\$ -	\$ 1,344.51
Class of 2029	\$ 1,447.56	\$ -	\$ -	\$ 4.43	\$ (13.72)	\$ 1,465.71
Band	\$ 11,512.87	\$ -	\$ -	\$ 34.88	\$ -	\$ 11,547.75
FFA	\$ 5,809.07	\$ -	\$ -	\$ -	\$ 5,833.47	\$ (24.40)
French Club	\$ 1,154.08	\$ -	\$ -	\$ 3.50	\$ (5.61)	\$ 1,163.19
GSA	\$ 329.79	\$ -	\$ -	\$ 1.00	\$ -	\$ 330.79
Musical	\$ 1,915.07	\$ 2,850.24	\$ -	\$ 6.78	\$ 2,520.92	\$ 2,251.17
Odyssey of the Mind	\$ 1,462.80	\$ -	\$ -	\$ 4.42	\$ -	\$ 1,467.22
Senior Honor Society	\$ 355.55	\$ -	\$ -	\$ 1.09	\$ (6.11)	\$ 362.75
Student Council	\$ 1,459.84	\$ -	\$ -	\$ 4.44	\$ (8.30)	\$ 1,472.58
Vocal Music	\$ 4,121.65	\$ 928.90	\$ -	\$ 15.31	\$ (16.82)	\$ 5,082.68
Yearbook	\$ 9,457.44	\$ -	\$ -	\$ 28.57	\$ (1.28)	\$ 9,487.29
School Store	\$ 802.22	\$ -	\$ -	\$ 2.19	\$ 77.20	\$ 727.21
TOTALS	\$ 68,224.55	\$ 12,555.02	\$ -	\$ 213.39	\$ 10,302.83	\$ 70,690.13
Checking	\$ 24,398.67	\$ 13,417.90	\$ -	\$ -	\$ 14,521.31	\$ 23,295.26
Savings - NYCLASS	\$ 48,044.36	\$ -	\$ -	\$ 213.39	\$ -	\$ 48,257.75
	\$ 72,443.03	\$ 13,417.90	\$ -	\$ 213.39	\$ 14,521.31	\$ 71,553.01

*Balance Due*  
*4/3/24*

Central Treasurer  
 Date

**ALEXANDRIA CENTRAL SCHOOL DISTRICT**  
**STUDENT ACTIVITIES ACCOUNT**  
**MONTHLY REPORT OF SALES TAX RECEIPTS AND DISBURSEMENTS**  
 March 2024

Account Name	Balance 03/01/24	Receipts	Disbursements	Balance 03/31/24
Class of 2023	\$ 739.12	\$ -	\$ 739.12	\$ -
Class of 2024	\$ 550.82	\$ 246.70	\$ 550.82	\$ 246.70
Class of 2025	\$ 782.37	\$ 357.54	\$ 782.37	\$ 357.54
Class of 2026	\$ 486.16	\$ 158.88	\$ 486.16	\$ 158.88
Class of 2027	\$ 391.04	\$ -	\$ 391.04	\$ (0.00)
Class of 2028	\$ -	\$ -	\$ -	\$ -
Class of 2029	\$ 289.76	\$ -	\$ 289.76	\$ -
Band	\$ -	\$ -	\$ -	\$ -
FFA	\$ -	\$ -	\$ -	\$ -
French Club	\$ 118.56	\$ -	\$ 118.56	\$ -
GSA	\$ -	\$ -	\$ -	\$ -
Musical	\$ 109.94	\$ 99.76	\$ 109.94	\$ 99.76
Odyssey of the Mind	\$ -	\$ -	\$ -	\$ -
Senior Honor Society	\$ 129.04	\$ -	\$ 129.04	\$ -
Student Council	\$ 175.20	\$ -	\$ 175.20	\$ -
Vocal Music	\$ 355.28	\$ -	\$ 355.28	\$ -
Yearbook	\$ 26.99	\$ -	\$ 26.99	\$ -
School Store	\$ 64.20	\$ -	\$ 64.20	\$ -
TOTALS	\$ 4,218.48	\$ 862.88	\$ 4,218.48	\$ 862.88

<b>Alexandria Central School District</b>	
<b>School Lunch Fund</b>	
<b>Fund Balance</b>	
<b>3/31/24</b>	
Balance @ 06/30/23	\$ (16,800.23)
Add: Revenues	\$ 375,642.60
Less: Appropriations	\$(321,221.61)
Balance @ 03/31/24	<u>\$ 37,620.76</u>
Being:	
Reserve for Inventories	\$ 26,688.29
Unassigned Fund Balance	\$ 10,932.47
	<u>\$ 37,620.76</u>
September Loss	\$ (1,148.00)
October Profit	\$ 6,396.00
November Loss	\$ (18,064.00)
December Loss	\$ (12,505.00)
January Profit	\$ 27,060.00
February Loss	\$ (12,031.00)
March Profit	\$ 5,351.00
General Fund Transfer	\$ 100,000.00

## TREASURER'S REPORT March 1, 2024

	<b>General</b>	<b>School Lunch</b>	<b>Federal</b>	<b>Capital</b>	<b>Payroll</b>	<b>Miscellaneous Revenue</b>
	A200	C200	F200	H200	A710	CM200
<i>Per Accounting Records:</i>						
Balance March 1, 2024	\$ 145,113.28	\$ 15,098.99	\$ -	\$ 1,169,702.64	\$ -	\$ -
Add: Receipts	\$ 2,815,738.51	\$ 10,328.52	\$ 143.99	\$ 2,762.39	\$ 401,960.20	\$ -
Less: Disbursements	\$ (1,038,992.96)	\$ (21,672.14)	\$ (143.99)	\$ (935,038.03)	\$ (401,960.20)	\$ -
Balance March 31, 2024	\$ 1,921,858.83	\$ 3,755.37	\$ -	\$ 237,427.00	\$ -	\$ -
<i>Bank Reconciliation:</i>						
Plus: Outstanding Checks	\$ 19,188.86	\$ 1,456.54	\$ -	\$ 75,036.71	\$ 5,397.33	\$ -
Less: Deposits in Transit	\$ (10,324.00)	\$ (40.00)	\$ -	\$ -	\$ -	\$ 1,762.29
Bank Balance March 31, 2024	\$ 1,930,723.69	\$ 5,171.91	\$ -	\$ 312,463.71	\$ 5,397.33	\$ 1,762.29





# Alexandria CSD Building Use Form

In emergencies please contact Darin Trickey at (315) 486-5452 or [dtrickey@alexandriacentral.org](mailto:dtrickey@alexandriacentral.org)

Requests for building use during the summer, weekends and holidays when no staff is on duty may have different requirements. Please call the District office for more information

ACS will charge the following rates for the use of its facilities.

School-Related Organizations- No use of facilities fees charged for school sponsored activities.

Non School-Related Organizations & Non-profit organizations

Regular shifts – no use of facilities fees charged

Outside regular shifts

-\$100/up to four hours for auditorium

-\$50/day each for gymnasium

-\$25/day each for kitchen, weight room, classrooms

For-profit organizations when activity benefits students and/or community

Regular shifts

-\$50/up to four hours for auditorium

-\$25/day each for gymnasium

-\$10/day each for kitchen, fitness center/weight room, classrooms

Outside regular shifts

-\$100/up to four hours for auditorium

-\$50/day each for gymnasium

-\$25/day each for kitchen, fitness center/weight room, classrooms

For-profit organizations when activity is purely for profit making •

- Fair market value

For transportation only. Fair market value - \$5.91 per mile for non school events.

Regular shift is any school day when students are in session from 8:00am and 9:00pm

Outside of regular shifts is any day when students are not in session be

- NOTE: In a contingent or austerity budget, use of facilities rates for all non school-related organizations will be established, using a cost per square foot. All School and Building Procedures and Policies must be followed, including, but not limited to: Building Evacuation upon fire alarms or

administrative direction, No parking in Fire Lanes or Reserved spaces, etc.

Building Use Form

Person requesting \*

Matt Greene

Organization Name \*

FFA

Contact Name \*

Matt Greene

Contact Phone Number \*

3157718186

Contact E-Mail Address \*

mgreene@acsghosts.org

Activity, Event or Transportation (Buses or Vans) \*

Annual FFA Banquet



Date Requested \*

MM DD YYYY

06 / 06 / 2024

Block of Time Requested \*

June 6th After School to conclusion of b

Beginning Time \*

Time

06 : 00 PM ▼

End Time \*

Time

08 : 00 PM ▼

Describe your Event \*

Annual Awards Banquet

Room Requested \*

Auditorium ▼

Classroom Number

---

Equipment Required \*

Projector ▼

If possible, where would you like your event advertised

- Digital Sign
- Website Calendar
- District-Wide Calendar
- Other: \_\_\_\_\_

Insurance Information \*

- On File
- Attached
- Mailed
- Not Required
- Other

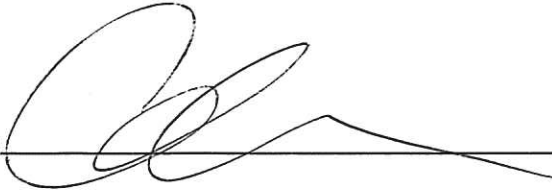
Submit Insurance

Additional Information

We would like to reserve the cafeteria as well

Superintendent Signature and Date

Signature

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, written over a horizontal line.

Date \_\_\_\_\_

This form was created inside of Alexandria Central School District.

Google Forms



# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run March 4, 2024

Warrant # A-37

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized:
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

To: Business Leader,

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 388,953.13

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Sullivan  
Claims Auditor

March 8, 2024  
Date

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85575	03/04/2024		55-AT&T	A 1620.400-00	Operation of Plant - Contractual And Other - Districtwide	2/7/24 invoice for monthly statement	054 124-8693 001	230040	Telephone - Long Distance	48.23	48.23
<p style="text-align: right;"><b>Check Total:</b> 48.23</p>											
85576	03/04/2024		4240,AutoZone	A 5510.450-00	District Transportation Services - Materials And Supplies - Districtwide	2/26/24 invoice for 15qty. Diesel exhaust fluid (Del)	4746341233	230278		209.85	209.85
<p style="text-align: right;"><b>Check Total:</b> 209.85</p>											
85577	03/04/2024		4777,Rick Best	A 2855.400-02	Interscholastic Athletics Regular School - Contractual - High School	1/29/24 active game (A Bay vs. Sackets Harbor)			Mod Boys Basketball	87.65	87.65
<p style="text-align: right;"><b>Check Total:</b> 87.65</p>											
85578	03/04/2024		931,Blick Art Materials LLC	A 2110.450-01	Teaching - Regular School - Instructional Materials & Supplies - Elementary	2/9/24 invoice for Tru-Ray paper colored sheets & watercolor refill blue (K. Hebert)	2459284	231066	Instructional Supplies - Art	167.46	173.46
<p style="text-align: right;"><b>Check Total:</b> 167.46</p>											
85579	03/04/2024		4980,Buell Fuel, LLC	A 5510.450-00	District Transportation Services - Materials And Supplies - Districtwide	2/15/24 invoice for delivery of 534.7 gallons (Del)	62276	230259	Diesel Bid	1,564.26	1,564.26
<p style="text-align: right;"><b>Check Total:</b> 1,564.26</p>											
85580	03/04/2024		1444,Paul Eppolito	A 2855.400-02	Interscholastic Athletics Regular School - Contractual - High School	2/16/24 game (A Bay vs. Lyme)			VB Basketball	117.65	117.65
<p style="text-align: right;"><b>Check Total:</b> 117.65</p>											
85581	03/04/2024		5225,Follett Content Solutions, LLC	A 2610.460-01	School Library and Audiovisual - School Library AV Loan - Elementary	2/20/24 final invoice (D. Haddock)	316509F	230928	Library Books	61.89	138.48
<p style="text-align: right;"><b>Check Total:</b> 61.89</p>											
85582	03/04/2024		5396,Rebecca Hurst	A 2610.460-02	School Library and Audiovisual - School Library AV Loan - High School		316509F	230928		61.90	0.00
<p style="text-align: right;"><b>Check Total:</b> 61.90</p>											
<p style="text-align: right;"><b>Official Fees</b> 123.79</p>											
<p style="text-align: right;"><b>Check Total:</b> 87.65</p>											



**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85583	03/04/2024		1943,Ronald Jacobs	Interscholastic Athletics Regular School - Contractual - High School	12/29/23 game (A Bay vs. Massena)	VG Hockey Rider		Check Total: Official Fees	87.65	
85584	03/04/2024		4865,Erin Jolly	District Transportation Services - Contractual And Other - Districtwide	Dinner at Subway for NYAPT Conference in Albany	2/21/24		Check Total: Bus Driver Meal	111.00	
85585	03/04/2024		371,Patrick J. Labiando	Interscholastic Athletics Regular School - Contractual - High School	2/16/24 active game (A Bay vs. Lyme)	VB Basketball		Check Total: Official Fees	27.96	
85586	03/04/2024		3834,Mirabito Energy Products	Operation of Plant - Contractual And Other - Districtwide	2/29/24 invoice for 8500 gallons delivered (Darin)	954507		Check Total: Biodiesel Bid	117.65	
85587	03/04/2024		5410,Ethan Moulton	Interscholastic Athletics Regular School - Contractual - High School	12/29/23 driver with mileage (A Bay vs Massena)	VG Hockey driver		Check Total: Official Fees	22,696.24	22,696.24
85588	03/04/2024		483,National Grid	Garage Building - Contractual And Other - Districtwide	2/18/24 monthly statement	98152-94108		Check Total: Electricity	156.00	
85589	03/04/2024		5129,Rural Schools Association	Chief School Administrator - Contractual And Other - Districtwide	2/27/24 invoice for summer conference July 14-16 for Renee & Bree	INV-45QTE7SYV	231112	Check Total: Summer Conference	66.36	
				Business Administration - Contractual And Other -	2/27/24 invoice for summer conference July 14-16 for C. Clapper	INV-45QTE7SYV	231112		990.00	990.00
									495.00	495.00

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85590	03/04/2024	5133	Dale Spies	Districtwide						1,485.00	
<p>Check Total: 1,485.00 Official Fees</p>											
A 2855.400-02			Interscholastic Athletics Regular School - Contractual - High School			2/26/24 active game (A Bay vs Lyme)	Mod Girls basketball			87.65	
<p>Check Total: 87.65 Telemedicine</p>											
85591	03/04/2024	5157	UCM Digital Health, Inc.							87.65	
A 9060.800-00			Hospital, Medical and Dental Insurance - Districtwide			2/15/24 invoice for 99 employees&166 dependents		230124		643.50	
<p>Check Total: 643.50 Bus Parts</p>											
85592	03/04/2024	4592	Whitesboro Plow Shop, Inc.							643.50	
A 5510.450-00			District Transportation Services - Materials And Supplies - Districtwide			2/27/24 invoice for rubber hold down assembly for Dodge plow truck (Del)		230284		31.13	31.13
<p>Check Total: 31.13 Materials &amp; Supplies Library</p>											
85593	03/04/2024	4517	Amazon							31.13	
A 2610.450-01			School Library and Audiovisual - Materials And Supplies - Elementary			2/22/24 Litlight popcorn&bags, stickers, Dr. Seuss erasers&mini pads, ziploc&decorations (Haddock)		231109		217.75	217.75
<p>Check Total: 217.75 Water</p>											
85594	03/04/2024	2811	Blue Mountain Spring Water							217.75	
A 1621.450-00			Maintenance of Plant - Materials And Supplies - Districtwide			2/26/24 invoice for delivery of 12 5-gallons (Del)		230078		41.70	41.70
A 5530.450-00			Garage Building - Materials And Supplies - Districtwide			2/26/24 invoice for delivery of 12 5-gallons (Darh)		230078		41.70	41.70
<p>Check Total: 83.40 Radio Installation</p>											
85595	03/04/2024	5091	Chirnera Integrations, LLC.							83.40	
A 5510.400-00			District Transportation Services - Contractual And Other - Districtwide			2/29 invoice for 2qty. Angeltax Dash-mount video system&install in SUV's (Del)		230946		3,300.00	3,300.00
<p>Check Total: 3,300.00 Tank Test</p>											
85596	03/04/2024	4482	Docteur Environmental							3,300.00	
A 1621.400-00			Maintenance of Plant - Contractual And Other - Districtwide			2/21/24 invoice for E Cathodic opperability test		231125		1,593.75	1,593.75
<p>Check Total: 1,593.75 Instructional Supplies - FFA/VAg</p>											
85597	03/04/2024	1116	Haun Welding Supply, Inc							1,593.75	
<p>Check Total: 1,593.75 Instructional Supplies - FFA/VAg</p>											



**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
A 2280.450-02					Occupational Education (Grades 9-12) - Materials And Supplies - High School	• 2/20/24 invoice for cylinder rental lease balance	• 0000037639	• 231124		• 1.60	1.60
<p style="text-align: right;"><b>Check Total:</b> • 1.60 Voided During Printing</p>											

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85599		03/04/2024	1433	Jeff-Lewis BOCES							
<p style="text-align: right;"><b>Check Total:</b> 2023-24 BOCES Services <b>0.00</b></p>											

A 1620.400-00		03/04/2024	1433	Jeff-Lewis BOCES	• Operation of Plant - Contractual And Other - Districtwide	• 2/27/24 monthly invoice	• 332-24F	• 230071	• 5,931.04	6,394.37
A 2070.490-01					Inservice Training - Bocces Services - Elementary	• 3/1/24 invoice	• C0206-24	• 230506	• 1,867.09	1,867.09
A 5510.400-00					• District Transportation Services - Contractual And Other - Districtwide		• 332-24F	• 230071	• 463.33	
A 2070.490-02					Inservice Training - Bocces Services - High School	• 3/1/24 invoice	• C0206-24	• 230506	• 2,108.48	2,108.48
A 1310.490-00					Business Administration - BOCES Services - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 1,850.37	1,850.37
A 1345.490-00					Purchasing - BOCES Services - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 210.30	210.30
A 1430.490-00					Personnel - BOCES Services - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 880.55	880.55
A 1680.490-00					Central Data Processing - BOCES Services - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 27,622.41	27,622.41
A 1981.490-00					BOCES Administrative Costs - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 10,169.60	10,169.60
A 1983.490-00					Special Items - BOCES Capital Expense - Districtwide	• 3/1/24 invoice	• C0206-24	• 230506	• 0.00	0.00
A 2110.490-01					Teaching - Regular School - Bocces Services - Elementary	• 3/1/24 invoice	• C0206-24	• 230506	• 3,393.63	3,393.63
A 2110.490-02					Teaching - Regular School - Bocces Services - High School	• 3/1/24 invoice	• C0206-24	• 230506	• 2,568.69	2,568.69
A 2250.490-01					Program for Students with Disabilities School Age - School Year - Bocces Services - Elementary	• 3/1/24 invoice	• C0206-24	• 230506	• 17,474.40	17,474.40
A 2250.490-02					Program for Students with Disabilities School Age - School Year - Bocces Services - High School	• 3/1/24 invoice	• C0206-24	• 230506	• 20,390.50	20,390.50

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
A 2280.490-02					Occupational Education (Grades 9-12) - Boces Services - High School	3/1/24 invoice	C0206-24	230506		28,982.80	28,982.80
A 2610.490-01					School Library and Audiovisual - Boces Services - Elementary	3/1/24 invoice	C0206-24	230506		309.40	309.40
A 2610.490-02					School Library and Audiovisual - Boces Services - High School	3/1/24 invoice	C0206-24	230506		309.40	309.40
A 2630.490-00					Computer Assisted Instruction - Boces Services - Districtwide	3/1/24 invoice	C0206-24	230506		8,237.01	8,237.01
A 2855.490-02					Interscholastic Athletics Regular School - Boces Services - High School	3/1/24 invoice	C0206-24	230506		1,099.69	1,099.69
A 5510.490-00					District Transportation Services - BocES Services - Districtwide	3/1/24 invoice	C0206-24	230506		97.50	97.50
A 9089.490-00					GASB 45 Services - BOCES - Districtwide	3/1/24 invoice	C0206-24	230506		6,211.68	6,211.68
A 1010.490-00					Board of Education - Boces Services - Districtwide	3/1/24 invoice	C0206-24	230506		35.00	35.00
<b>Check Total:</b>										<b>140,212.87</b>	
Health Insurance											
A 9060.800-00		03/04/2024		1009, Jeff-Lewis Et. Al. Schools	Hospital, Medical and Dental Insurance - Districtwide	March Active Employees	3/1/24	230123		93,653.84	93,653.84
A 9060.8R0-00					Hospital, Medical and Dental Insurance - Retirees - Districtwide	March Retired Employees	3/1/24	230123		105,800.94	105,800.94
<b>Check Total:</b>										<b>199,454.78</b>	
General Maintenance Materials & Supplies											
A 1621.450-00		03/04/2024		2864, Joseph Filhan Co.	Maintenance of Plant - Materials And Supplies - Districtwide	2/16/24 invoice for stainless steel work tables (Darin)	2402-063	231053		1,900.00	1,900.00
<b>Check Total:</b>										<b>1,900.00</b>	
Official Fees											
A 2855.400-02		03/04/2024		1183, Guy R. Manor	Interscholastic Athletics Regular School - Contractual - High School	2/20/24 active game (A Bay vs. McGraw)	VG Basketball			117.65	117.65
<b>Check Total:</b>										<b>117.65</b>	
Mileage											
A 2820.400-00		03/04/2024		4752, Andrea Miller	Psychological Svc Reg School - Contractual And Other - Districtwide	Work mileage	2/22/24	230098		42.97	42.97
<b>Check Total:</b>										<b>42.97</b>	
Mileage											
85604		03/04/2024		PM	5348, Lyndsey Morrow-Kloster					42.97	42.97
<b>Check Total:</b>										<b>42.97</b>	
Mileage											



# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85605	03/04/2024			Security - Contractual And Other	Work mileage	2/6 to 2/29/24	230542		220.08	220.08
<p style="text-align: right;"><b>Check Total:</b> Gasoline Bid 220.08</p>										
A 5510.450-00	03/04/2024			District Transportation Services - Materials And Supplies - Districtwide	2/20 invoice for delivery of 557.3 gallons (Del)	F1211185			230260	1,863.16
A 5510.450-00	03/04/2024			District Transportation Services - Materials And Supplies - Districtwide	2/27/24 delivery of 542 gallons (Del)	F1210180			231123	1,802.53
<p style="text-align: right;"><b>Check Total:</b> 3,665.69</p>										
85606	03/04/2024			4672-National Business Furniture						
A 2610.450-01	03/04/2024			School Library and Audiovisual - Materials And Supplies - Elementary	2/22/24 7.5qty. stools (D. Haddock)	ZK233510-TDQ			231108	3,529.35
A 2610.450-02	03/04/2024			School Library and Audiovisual - Materials And Supplies - High School	2/22/24 7.5qty. stools (D. Haddock)	ZK233510-TDQ			231108	3,529.35
<p style="text-align: right;"><b>Check Total:</b> Telephone - Base 7,058.70</p>										
85607	03/04/2024			5046-Northland Communications						
A 1620.400-00	03/04/2024			Operation of Plant - Contractual And Other - Districtwide	3/1/24 monthly statement	63653340324			230038	213.77
<p style="text-align: right;"><b>Check Total:</b> Official Fees 213.77</p>										
85608	03/04/2024			2847-Karen Smith						
A 2855.400-02	03/04/2024			Interscholastic Athletics Regular School - Contractual - High School	2/20/24 active game (A Bay vs. McGraw)	VG Basketball				117.65
<p style="text-align: right;"><b>Check Total:</b> Materials &amp; Supplies 117.65</p>										
85609	03/04/2024			2016-Staples Advantage						
A 1310.450-00	03/04/2024			Business Administration- Materials And Supplies - Districtwide	2/6/24 invoice for 2qty. bankers boxes & 2qty. purple folders (B. Durham)	3559061145			231042	76.58
A 2250.450-02	03/04/2024			Program for Students with Disabilities School Age - School Year - Materials And Supplies - High School	2/15/24 invoice for 2qty. toner cartridges (S. Lambert)	3559639780			231106	491.98
A 1310.450-00	03/04/2024			Business Administration- Materials And Supplies - Districtwide	2/15/24 invoice for 2qty. dividers (B. Durham)	3559639784			231094	33.44
A 1310.450-00	03/04/2024			Business Administration- Materials And Supplies - Districtwide	2/13/24 invoice for 2qty. dividers & purple pens (B. Durham)	3559504035			231081	22.11
<p style="text-align: right;"><b>Check Total:</b> 22.11</p>										

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated	
A 2250.450-02				Program for Students with Disabilities School Age - School Year - Materials And Supplies - High School		• 2/15/24 invoice for 2qty. various post-its (S. Lambert)	• 3559639782			• 79.32	79.32	
<p style="text-align: right;"><b>Check Total:</b> • 703.43</p>												
85610		03/04/2024		• 4351, UniFirst Corporation					Laundry Service			
A 5530.400-00				Garage Building - Contractual And Other - Districtwide		• 2/21/24 invoice (Del)	• 1100043669			• 230118	• 67.58	67.58
A 1621.400-00				Maintenance of Plant - Contractual And Other - Districtwide		• 2/21/24 invoice (Darin)	• 1100043669			• 230057	• 830.57	830.57
A 5530.400-00				Garage Building - Contractual And Other - Districtwide		• 2/28/24 invoice (Del)	• 1100046798			• 230118	• 60.18	60.18
A 1621.400-00				Maintenance of Plant - Contractual And Other - Districtwide		• 2/28/24 invoice (Darin)	• 1100046798			• 230057	• 200.13	200.13
<p style="text-align: right;"><b>Check Total:</b> • 1,158.46</p>												
85611		03/04/2024		• 1828, Verizon					Telephone - Emergency Lines			
A 5510.400-00				District Transportation Services - Contractual And Other - Districtwide		• 2/10/24 invoice for Acct# 742354165-00001	• 9956402327			• 230107	• 807.06	807.06
A 1620.400-00				Operation of Plant - Contractual And Other - Districtwide		• 2/21/24 invoice	Acct #251-740-167-0001-96			• 230039	• 52.45	52.45
A 1620.400-00				Operation of Plant - Contractual And Other - Districtwide		• 2/21/24 invoice	Acct #651-740-207-0001-45			• 230039	• 149.59	149.59
A 1620.400-00				Operation of Plant - Contractual And Other - Districtwide		• 2/21/24 invoice	Acct #251-740-165-0001-31			• 230039	• 52.45	52.45
<p style="text-align: right;"><b>Check Total:</b> • 1,061.55</p>												

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 37: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
								Warrant Total: 388,953.13	
								Vendor Portion: 388,953.13	

Number of Transactions: 37

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 37 in number, in the total amount of \$388,953.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

March 8, 2024 *Sara Tillman* Claims Auditor

Date

Signature

Title

# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run: March 18, 2024 Warrant #: A-39

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized.
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

Del owes \$10.65

To: Business Leader;

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 39,063.00.

You are hereby authorized and directed to pay the claimants the amount allowed.

Lia Sullivan  
Claims Auditor

March 21, 2024  
Date



**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85617	A 2280.450-02	03/18/2024	*74	Alex Bay Big M	Occupational Education (Grades 9-12) - Materials And Supplies - High School	Purchase of 2ct. brown sugar, apricot preserve, flour, cream, ice cream, milk, eggs (R. Rondash)	01-1044831	231138	GA Supplies	45.71	45.71
A 2110.456-01					Teaching - Regular School - Enrichment Program Supplies - Elementary	Literacy night: 4qty. juice, 4qty. sprinkles, 3qty. pretzel sticks, 4qty. marshmallw&frosting	06-894922	231146		66.44	66.44
<p><b>Check Total:</b> 112.15</p> <p>Diesel Bid</p>											
85618	A 5510.450-00	03/18/2024	4980	Buell Fuel, LLC	District Transportation Services - Materials And Supplies - Districtwide	District Transportation Services - Materials And Supplies - Districtwide	22/22/24 delivery of 600 gallons (Del)	230259		1,769.46	1,769.46
A 5510.450-00					District Transportation Services - Materials And Supplies - Districtwide	2/29/24 delivery of 256.6 gallons (Del)	67606	230259		750.68	750.68
<p><b>Check Total:</b> 2,520.14</p> <p>Voiced During Printing</p>											
85620	A 1621.450-00	03/18/2024	121	Charles Garlock & Sons, Inc.	Maintenance of Plant - Materials And Supplies - Districtwide	Maintenance of Plant - Materials And Supplies - Districtwide	2/1/24 invoice	230075	General Maintenance Materials & Supplies	26.61	26.61
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/22/24 invoice	210957	230075		85.68	85.68
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/5/24 invoice	211069	230075		35.12	35.12
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/6/24 invoice	211169	230075		11.09	11.09
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/6/24 invoice	211204	230075		27.18	27.18
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/7/24 invoice	211263	230075		4.05	4.05
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/12/24 invoice	211530	230075		4.24	4.24
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/13/24 invoice	211614	230075		19.96	19.96
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/14/24 invoice	211657	230075		16.80	16.80
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	2/20/24 invoice	211902	230075		16.52	16.52
<p><b>Check Total:</b> 0.00</p>											
<p>03/18/2024 C PM</p>											

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 2/21/24 invoice	• 211941	• 230075	• 149.56	149.56	
A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 2/22/24 invoice	• 211977	230075	• 48.59	48.59	
A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 2/28/24 invoice	• 212428	230075	• 28.35	28.35	
A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 2/28/24 invoice	• 212488	230075	• 10.19	10.19	
A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 2/29/24 Credit Memo for Invoice #212488	• 212573	230075	* -10.19		
<b>Check Total: .473.75</b>										
• 85621	03/18/2024		5321.Consensus Cloud Solutions, LLC	Operation of Plant - Contractual And Other - Districtwide	• 2/29/24 invoice	• 4803037	• 230036	E Faxing	199.50	199.50
<b>Check Total: 199.50</b>										
• 85622	03/18/2024		5333.Digital Insurance LLC	Hospital, Medical and Dental Insurance - Districtwide	• 26qty. MedFSA & 1qty. Dep Care	• 101860	• 230122	Flex Management Fees	108.00	108.00
<b>Check Total: 108.00</b>										
• 85623	03/18/2024		2521.David Dummitt	Interscholastic Athletics Regular School - Contractual - High School	• 1/20/24 active game (A Bay vs. LaFargeville)	• VG Basketball			117.65	
<b>Check Total: 117.65</b>										
• 85624	03/18/2024		5268.Empower for Improvement LLC	Program for Students with Disabilities School Age - School Year - Contractual And Other - Elementary	• 3/13 invoice for ESSER Desk Review Consultant (Katie Lynch)	• Alexandria 0001	• 230006	Testing Tutorial	1,250.00	1,250.00
<b>Check Total: 1,250.00</b>										
A 2250.400-02				Program for Students with Disabilities School Age - School Year - Contractual And Other - High School	• 3/13 invoice for ESSER Desk Review Consultant (Katie Lynch)	• Alexandria 0001	• 230006		1,250.00	
<b>Check Total: 1,250.00</b>										
• 85625	03/18/2024		1444.Paul Eppolito	Interscholastic Athletics Regular School - Contractual - High School	• 3/6/24 active game (A Bay vs. Copenhagen)	• BMcd Basketball			87.65	
<b>Check Total: 87.65</b>										
<b>Check Total: 87.65</b>										



# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85626	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/21/24 Winter Conference bus driver Contractual And Other - dinner Albany Wasabi (Del) Districtwide	5477 2561 6569 .1651	231122	Bus Driver Meal	.41.31	41.31
<p style="text-align: right;"><b>Check Total:</b> <u>.41.31</u></p> <p style="text-align: right;">Bus Driver Meal</p>									
85627	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/22/24 Marriott Albany breakfast for Contractual And Other - winter conference (Del) Districtwide	5477 2561 6569 .1651	231119	Bus Driver Meal	.51.09	51.09
<p style="text-align: right;"><b>Check Total:</b> <u>.51.09</u></p> <p style="text-align: right;">Bus Driver Meal</p>									
85628	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/22/24 coffee at Marriott Albany (Del) Contractual And Other - Districtwide	5477 2561 6569 .1651	231118	Bus Driver Meal	.54.00	54.00
<p style="text-align: right;"><b>Check Total:</b> <u>.54.00</u></p> <p style="text-align: right;">Bus Driver Meal</p>									
85629	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/23/24 Starbucks run in Albany at winter Contractual And Other - conference (Del) Districtwide	5477 2561 6569 .1651	231114	Bus Driver Meal	.12.85	12.85
<p style="text-align: right;"><b>Check Total:</b> <u>.12.85</u></p> <p style="text-align: right;">Bus Drive Meal</p>									
85630	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/23/24 NYS Thruway Mobil bus fuel (Del) Contractual And Other - Districtwide	5477 2561 6569 .1651	231116	Bus Driver Meal	.47.61	47.61
<p style="text-align: right;"><b>Check Total:</b> <u>.47.61</u></p> <p style="text-align: right;">Bus Driver Meal</p>									
85631	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/23/24 Starbucks run Marriott Albany for Contractual And Other - winter conference (Del & Erin) Districtwide	5477 2561 6569 .1651	231117	Bus Driver Meal	.9.29	9.29
<p style="text-align: right;"><b>Check Total:</b> <u>.9.29</u></p> <p style="text-align: right;">Bus Driver Meal</p>									
85632	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/23/24 Lunch at Toro Cantina for winter Contractual And Other - conference (Del) Districtwide	5477 2561 6569 .1651	231115	Bus Driver Meal	.26.55	26.55
<p style="text-align: right;"><b>Check Total:</b> <u>.26.55</u></p> <p style="text-align: right;">Lodging</p>									
85633	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - * 2/21 to 2/23 Albany Marriott for winter Contractual And Other - conference (Del) Districtwide	5477 2561 6569 .1651	231120	Bus Driver Meal	.274.00	274.00
<p style="text-align: right;"><b>Check Total:</b> <u>.274.00</u></p> <p style="text-align: right;">Lodging</p>									

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85634	03/18/2024	4309	First National Bank of Omaha						274.00	
				A 1240.400-00	Chief School Administrator - Contractual And Other - Districtwide	24ty. Crowne Plaza reservations for RSA Conference (CC & B. Durham)		Lodging	600.00	600.00
				A 1310.400-00	Business Administration - Contractual And Other - Districtwide	Crowne Plaza reservation for RSA Conference (R. Gill)			300.00	300.00
								<b>Check Total:</b>	<b>900.00</b>	
								Lodging NYSCOSS		
85636	03/18/2024	4309	First National Bank of Omaha						842.00	
				A 1240.400-00	Chief School Administrator - Contractual And Other - Districtwide	3/2-3/5 lodging at Morgan State House for NYSCOSS (C. Clapper)			842.00	842.00
								<b>Check Total:</b>	<b>842.00</b>	
								Meal		
85637	03/18/2024	4309	First National Bank of Omaha						59.31	
				A 2020.450-02	Supervision - Regular School - Materials & Supplies - High School	3/7/24 purchase of 500 solar eclipse glasses (R. Fountain)			426.90	426.90
								<b>Check Total:</b>	<b>59.31</b>	
								Materials & Supplies		
85638	03/18/2024	4309	First National Bank of Omaha						426.90	
				A 2110.456-01	Teaching - Regular School - Enrichment Program Supplies - Elementary	2/20/24 PriceChopper supplies Make-A-Wish Fundraiser, 3x3 Hockey (Morgia)			113.31	113.31
								<b>Check Total:</b>	<b>426.90</b>	
								GA Supplies		
85639	03/18/2024	4309	First National Bank of Omaha						113.31	
				A 2850.400-01	Co-Curricular Activities Regular School - Contractual And Other - Elementary	3/1/24 order on Canva for 250qty. good news postcards (S. Lambert)			55.00	55.00
								<b>Check Total:</b>	<b>113.31</b>	
								PBIS		
85640	03/18/2024	4309	First National Bank of Omaha						55.00	
				A 2630.450-00	Computer Assisted Instruction - Materials & Supplies - Districtwide	2/14/24 Amazon order white adhesive name badges attendance office (Lily)			30.72	30.72
								<b>Check Total:</b>	<b>55.00</b>	
								Materials & Supplies		
								<b>Check Total:</b>	<b>30.72</b>	
								<b>Check Total:</b>	<b>30.72</b>	



**ALEXANDRIA CENTRAL SCHOOL DIST**



Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85641	03/18/2024	4309	First National Bank of Omaha	Business Administration- Materials And Supplies - Districtwide	2/27/24 Plum Paper order 18-month planner (B. Durham)	5477 2561 5568 5101	231113	Materials & Supplies	92.24	92.24
<b>Check Total: 92.24</b>										
85642	03/18/2024	4309	First National Bank of Omaha	Co-Curricular Activities Regular School - Contractual And Other - High School	2/27/24 Sam's cheese-its (D. Haddock)	5477 2561 5568 5101	231111	Honors Lounge	15.62	189.53
85643	03/18/2024	4309	First National Bank of Omaha	Computer Assisted Instruction - Materials & Supplies - Districtwide	2/29/24 Sam's order of 20qty. copy paper, 8ream case each (B. Durham)	5477 2561 5568 5101	231141	Copy Paper	799.60	799.60
85644	03/18/2024	4309	First National Bank of Omaha	Computer Assisted Instruction - Materials & Supplies - Districtwide	\$20 not paid from prior month	5477 2561 5568 5101	231141		20.00	0.00
85645	03/18/2024	4309	First National Bank of Omaha	Business Administration - Contractual And Other - Districtwide	Interest Charges	5477 2561 5568 5101	231141		55.19	
<b>Check Total: 874.79</b>										
85646	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - Contractual And Other - Districtwide	3/6/24 payment for Bill# 18055162237, Del pickup chorus kids	5477 2561 5568 5101	231142	Tolls	45.63	45.63
85647	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - Contractual And Other - Districtwide	2/27/24 Tully's lunch for Del&John for trip to Syracuse bus drop off	5477 2561 6569 1651	231163	Bus Driver Meal	39.94	39.94
85648	03/18/2024	4309	First National Bank of Omaha	District Transportation Services - Contractual And Other - Districtwide	Erna Muvatt Rn.	5477 2561 6569 1651	231121	Lodging	39.94	274.00
<b>Check Total: 274.00</b>										
<b>Check Total: 274.00</b>										

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
A 2110.400-02				Teaching - Regular School - Contractual And Other - High School		5477 2561 6090 0289	• 231179		. 75.21	75.21
<b>Check Total:</b>									<b>.75.21</b>	
• 85648	03/18/2024	4309	First National Bank of Omaha	Business Administration - Contractual And Other - Districtwide		5477 2561 5568	• 231162	Conferences	* 54.50	54.50
<b>Check Total:</b>									<b>* 54.50</b>	
• 85649	03/18/2024	4309	First National Bank of Omaha	Business Administration - Contractual And Other - Districtwide		5477 2561 5568	• 231161	Annual Dues - CPA License	* 292.00	292.00
<b>Check Total:</b>									<b>* 54.50</b>	
• 85650	03/18/2024	4309	First National Bank of Omaha	Maintenance of Plant - Materials And Supplies - Districtwide		5477 2561 5568	• 231157	General Maintenance Materials & Supplies	* 21.96	21.96
<b>Check Total:</b>									<b>* 292.00</b>	
• 85651	03/18/2024	5225	Follett Content Solutions, LLC	School Library and Audiovisual - School Library AVV Loan - Elementary	2/27/24 invoice for remainder of book order re solar eclipse (D. Haddock)	5477 2561 5568	• 231065	Library Books	* 62.99	125.99
<b>Check Total:</b>									<b>* 21.96</b>	
• 85652	03/18/2024	5409	Hugh O'Brian Youth Leadership	Teaching - Regular School - Contractual And Other - High School	Brody McCauley HOBY Youth Leadership Conf regis (M. Mourino)	191731	• 231134	College Tuition	* 450.00	450.00
<b>Check Total:</b>									<b>* 125.99</b>	
• 85653	03/18/2024	2132	Long-Park Tire, Inc.	District Transportation Services - Materials And Supplies - Districtwide	2/21/24 invoice for 4qty. tires (Del)	01-637725	• 230283	Tires	* 2,068.40	2,068.40
<b>Check Total:</b>									<b>* 450.00</b>	
• 85654	03/18/2024	3707	Megan Martin	Co-Curricular Activities Regular School - Contractual And Other - High School	1/26/24 Amazon order for 3 medals spelling bee (M. Martin)	Order#114-3760729-0873836	• 29.97	Spelling Bee Supplies	* 2,068.40	29.97
<b>Check Total:</b>									<b>* 2,068.40</b>	



# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
<b>85655</b> • 03/18/2024      • 5133, Date Spies											
A 2855.400-02				Interscholastic Athletics Regular School - Contractual - High School	3/1/24 active game (A Bay vs. LaFargeville)				GMod Basketball	87.65	
<b>Check Total:</b> Official Fees										29.97	
<b>85656</b> • 03/18/2024      • 680, Thousand Islands Printing Co.											
A 1010.400-00				Board of Education - Contractual And Other - Districtwide	2/14/24 invoice				Legal Advertising	175.30	
A 1010.400-00				Board of Education - Contractual And Other - Districtwide	2/14/24 invoice					12.30	12.30
A 1010.400-00				Board of Education - Contractual And Other - Districtwide	2/21/24 invoice					17.10	17.10
A 1010.400-00				Board of Education - Contractual And Other - Districtwide	2/29/24 invoice					23.56	23.56
A 1010.400-00				Board of Education - Contractual And Other - Districtwide	2/29/24 invoice					65.00	65.00
<b>Check Total:</b> GA Supplies										117.96	
<b>85657</b> • 03/18/2024      • 691, Town of Alexandria											
A 2110.456-01				Teaching - Regular School - Enrichment Program Supplies - Elementary	2/29/24 invoice for 3 girls' hockey sessions Feb					0.00	330.00
A 2110.456-01				Teaching - Regular School - Enrichment Program Supplies - Elementary	2/29/24 invoice for 10.5qty. skate&shoot February					525.00	525.00
A 2855.400-02				Interscholastic Athletics Regular School - Contractual - High School						305	330.00
<b>Check Total:</b> Official Fees										855.00	
<b>85658</b> • 03/18/2024      • 3782, Joseph Vaadi											
A 2855.400-02				Interscholastic Athletics Regular School - Contractual - High School	3/5/24 active game (A Bay vs. Copenhagen)				BMod Basketball	87.65	
<b>Check Total:</b> Sports Fee										87.65	
<b>85659</b> • 03/18/2024      • 5414, Village of Cooperstown											
A 2855.400-02				Interscholastic Athletics Regular School - Contractual - High School	Double day field rental & application fee (M. Kearns)					625.00	625.00
<b>Check Total:</b>										87.65	
<b>Check Total:</b>										231178	

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85660	A 1621.450-00	03/18/2024		1169-Agway, Country Pride Farms	Maintenance of Plant - Materials And Supplies - Districtwide	3/14/24 pickup of 22qty. 50-lb field marking lime (Darin)	2403-159439	231185	General Maintenance Materials & Supplies	263.78	263.78
<b>Check Total:</b>										<b>625.00</b>	
85661	A 2020.450-02	03/18/2024		4517-Amazon	Supervision - Regular School - Materials & Supplies - High School	2/28/24 order of 50pk Nightkonic 3v Lithium Cell Batteries (Lucy Gionet)	1VMF-D9W4-19G1	231140	Materials & Supplies	16.98	16.98
A 5510.450-00					District Transportation Services - Materials And Supplies - Districtwide	3/5/24 order for 1ct. Buckle Boss (Del)	1VMH-KCYH-19JR	231132		16.95	16.95
A 2020.450-01					Supervision - Regular School - Materials & Supplies - Elementary	3/2/24 order of 2qty. St. Patrick's Beads for Make-A-Wish Fundraiser (K. Morgia)	1WTM-MDHN-NG7Y	231135		51.98	51.98
A 2630.450-00					Computer Assisted Instruction - Materials & Supplies - Districtwide	2/28/24 order of 1qty. ASUS 17.3" portable gaming monitor & 2qty. ARZOPA 16.1" portable monitors	1H13-G93H-JFV6	231137		711.48	711.48
A 1621.450-00					Maintenance of Plant - Materials And Supplies - Districtwide	3/7/24 order of flag for gym & 6qty. table cloths w/ custom logo (Clapper)	16NH-XPPL-JXKV	231154		649.31	649.31
A 2630.450-00					Computer Assisted Instruction - Materials & Supplies - Districtwide	3/12/24 order Flare X5 Series Desktop computer memory (R. Wagoner)	1L7X-FCLF-3L7W	231167		108.26	108.26
A 2020.450-02					Supervision - Regular School - Materials & Supplies - High School	3/2/24 order of 200pc. St. Patrick slap bracelets for Make-A-Wish Fundraiser (K. Morgia)	1WTM-MDHN-NG7Y	231135		25.99	25.99
<b>Check Total:</b>										<b>1,580.95</b>	
85662	A 1310.400-00	03/18/2024		4801 ASBO New York	Business Administration - Contractual And Other - Districtwide	3/8/24 regis. for annual FMAA Webinar 4/30 & 5/2 (B. Durham)	200020712	231148	Conferences	260.00	260.00
<b>Check Total:</b>										<b>260.00</b>	
85663	A 1621.400-00	03/18/2024		3051-ATIS Elevator Inspections, Inc.	Maintenance of Plant - Contractual And Other - Districtwide	3/11/24 invoice for Semi-Annual QEI Inspection	ATIS-27835	230050	Elevator Inspection	296.00	2,488.00
<b>Check Total:</b>										<b>296.00</b>	
85664	A 1621.450-00	03/18/2024		2811 Blue Mountain Spring Water	Maintenance of Plant - Materials And Supplies - Districtwide	3/4/24 invoice (Darin)	450256	230078	Water	48.65	48.65
<b>Check Total:</b>										<b>296.00</b>	
<b>Check Total:</b>										<b>2,488.00</b>	
03/18/2024 C PM											
										e	8/11



# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
	A 5530.450-00				Garage Building - Materials And Supplies - Districtwide	• 3/4/24 invoice (Del)	• 450256	• 230078		• 48.65	48.65
	A 5530.450-00				Garage Building - Materials And Supplies - Districtwide	• 3/1/24 invoice (Del)	• 450860	• 230078		• 11.85	11.85
	A 1621.450-00				Maintenance of Plant - Materials And Supplies - Districtwide	• 3/1/24 invoice (Darin)	• 450860	• 230078		• 11.85	11.85
<b>Check Total:</b>										<b>• 121.00</b>	
85665		03/18/2024		• 4483•Brick & Mortar Music					Instrument Repairs		
	A 2110.450-02				Teaching - Regular School - Instructional Materials & Supplies - High School	• 3/12/24 invoice for 10pk. clarinet reeds (S. Cohen)	• 77050	• 230649		• 21.99	21.99
	A 2110.200-02				Teaching - Regular School - Equipment - High School	• 3/12/24 invoice for 2qty. tubas (S. Cohen)	• 77051	• 230647		• 8,278.00	8,278.00
	A 2110.200-02				Teaching - Regular School - Equipment - High School	• 3/12/24 invoice for 6qty. flutes (S. Cohen)	• 77052	• 231036		• 3,792.00	3,792.00
	A 2110.400-02				Teaching - Regular School - Contractual And Other - High School	• Selmer oboe adjusted & regulated	• Ticket# 014149	• 230648		• 117.00	117.00
	A 2110.400-02				Teaching - Regular School - Contractual And Other - High School	• Yamaha Tenor sax straightened bent keys, adjusted & regulated	• Ticket# 014150	• 230648		• 137.00	137.00
	A 2110.400-02				Teaching - Regular School - Contractual And Other - High School	• Yamaha Bass clarinet adjusted & regulated	• Ticket# 014152	• 230648		• 180.00	180.00
	A 2110.400-02				Teaching - Regular School - Contractual And Other - High School	• Yamaha Trumpet valvework & ultrasonic cleaning	• Ticket #014153	• 230648		• 125.00	125.00
	A 2110.400-02				Teaching - Regular School - Contractual And Other - High School	• Yamaha Bari sax adjusted & regulated	• Ticket #014154	• 230648		• 157.00	157.00
<b>Check Total:</b>										<b>• 12,807.99</b>	
85666		03/18/2024		• 1116•Haun Welding Supply, Inc					Welding		
	A 5530.450-00				Garage Building - Materials And Supplies - Districtwide	• 3/14/24 invoice for 10ft MDX Liner	• 0000061685	• 231186		• 25.89	25.89
<b>Check Total:</b>										<b>• 25.89</b>	
85667		03/18/2024		• 304•Haylor, Freyer & Coon, Inc.					Insurance Premiums		
	A 5510.400-00				District Transportation Services - Contractual And Other - Districtwide	• 3/12/24 invoice for Comm. Auto Fees & Add Bluebirds #5536 & 5537	• 850334	• 230086		• 740.00	740.00
<b>Check Total:</b>										<b>• 25.89</b>	
85668		03/18/2024		• 2597•Industrial U.I. Services					Unemployment Consultant		
<b>Check Total:</b>										<b>• 740.00</b>	

# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
85669	A 9050.800-00	03/18/2024		Unemployment Insurance - Districtwide	.4/1/24 invoice for quarterly service	.34117	.230120		Legal Advertising	.247.50	247.50
<b>Check Total:</b> .247.50											
85670	A 1010.400-00	03/18/2024		Board of Education - Contractual And Other - Districtwide	.3/21/24 publication for March Legal Notice (R. Gill)		.231181			.27.54	27.54
<b>Check Total:</b> .27.54											
85670	A 2820.400-00	03/18/2024		Psychological Svc Reg School - Contractual And Other - Districtwide	.4/752-Andrea Miller		2/26-3/1/24		Mileage	.214.85	214.85
<b>Check Total:</b> .214.85											
85670	A 2820.400-00	03/18/2024		Psychological Svc Reg School - Contractual And Other - Districtwide	.3/4-3/8/24		.230098			.214.85	214.85
<b>Check Total:</b> .214.85											
85671	A 1622.400-00	03/18/2024		Security - Contractual And Other	.3/1, 3/4-3/8 and 3/11-3/15		.230542		Mileage	.201.74	201.74
<b>Check Total:</b> .201.74											
85672	A 5510.450-00	03/18/2024		District Transportation Services - Materials And Supplies - Districtwide	.3/5/24 invoice for delivery of 521 gallons (Del)		.231123		Gasoline Bid	.1,765.82	1,765.82
<b>Check Total:</b> .1,765.82											
85672	A 5510.450-00	03/18/2024		District Transportation Services - Materials And Supplies - Districtwide	.3/11/24 invoice for delivery of 509.2 gallons (Del)		.231123			.1,708.67	1,708.67
<b>Check Total:</b> .1,708.67											
85673	A 1670.400-00	03/18/2024		Central Printing And Mailing - Districtwide	.2/27/24 invoice for leasing postage machine period 3/30/24 to 6/29/24		.231136		Postage Machine Lease	.530.67	530.67
<b>Check Total:</b> .530.67											
85674	A 2855.400-02	03/18/2024		Interscholastic Athletics Regular School - Contractual - High School	.3/4/24 active game (A Bay vs. Lyme)		.530.67		BMod Basketball	.87.65	87.65
<b>Check Total:</b> .87.65											
85675	A 2855.400-02	03/18/2024		Interscholastic Athletics Regular School - Contractual - High School	.3/4/24 active game (A Bay vs. Lyme)		.87.65		BMod Basketball	.87.65	87.65
<b>Check Total:</b> .87.65											



# ALEXANDRIA CENTRAL SCHOOL DIST

Check Warrant Report For A - 39: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
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85676 03/18/2024 . 4351.UniFirst Corporation School

A 5530.400-00 Garage Building - Contractual And Other - Districtwide  
 \* 3/6/24 invoice (Del)  
 . 1100049404 . 230118 . 59.97  
 Laundry Service

A 1621.400-00 Maintenance of Plant - Contractual And Other - Districtwide  
 \* 3/6/24 invoice (Darin)  
 . 1100049404 . 230057 . 198.42

A 5530.400-00 Garage Building - Contractual And Other - Districtwide  
 \* 3/13/24 invoice (Del)  
 . 1100051629 . 230118 . 59.97

A 1621.400-00 Maintenance of Plant - Contractual And Other - Districtwide  
 \* Credit Memo from taxes reflected on 2/21/24 invoice  
 . 5100000865 . 230057 . -47.24

A 1621.400-00 Maintenance of Plant - Contractual And Other - Districtwide  
 \* 3/13/24 invoice (Darin)  
 . 1100051629 . 230057 . 198.42

85677 03/18/2024 . 2182.Waste Management  
 Check Total: . 469.54  
 Trash Removal

A 1621.400-00 Maintenance of Plant - Contractual And Other - Districtwide  
 \* 2/26/24 invoice (Darin)  
 . 3416164-0448-7 . 230063 . 1,886.04

Number of Transactions: **61**  
 Check Total: . 1,886.04  
 Warrant Total: . 39,063.00  
 Vendor Portion: . 39,063.00

### Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims **61** in number in the total amount of \$39,063.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date March 21, 2024 Leia A. Sullivan Signature Norma Auditor Title

# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run March 4, 2024 Warrant # C-19

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized:
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

To: Business Leader:

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 6,449.30

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Gillman  
Claims Auditor

March 7, 2024  
Date

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For C - 19: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
• 14022	C 2860.410-00	03/04/2024	• 281	Gray's Wholesale, Inc.	Net Cost Of Food Used - Districtwide	• 2/29/24 invoice for 3qty pizzas (A. Watkins)	• 445479	• 230215	Food	• 169.74	169.74
14023	C 2860.410-00	03/04/2024	• 3787	Glazier Packing Co., Inc	Net Cost Of Food Used - Districtwide	• 2/26 invoice for 750 units 1% milk and 1000 units choc. milk (C. Diange)	• 1094219	• 230265	Milk - per SLL Boces Bid	• 702.88	702.88
14024	C 2860.410-00	03/04/2024	• 4253	Hershey Creamery Co.	Net Cost Of Food Used - Districtwide	• 3/1/24 order (A. Watkins)	• INVE0020159391	• 231061	Ice Cream	• 311.20	311.20
14025	C 9060.800-00	03/04/2024	• 1009	Jeff-Lewis Et. Al. Schools Hospital, Medical And Dental Insurance - Districtwide	Monthly statement	• 3/1/24	• 230226	• 3540.00	Health Insurance	• 311.20	
14026	C 2860.410-00	03/04/2024	• 569	Renzi Bros., Inc.	Net Cost Of Food Used - Districtwide	• 2/26/24 order (C. Diange)	• 2723571	• 230345	Food	• 3,540.00	1,545.48
14027	C 2860.410-00	03/04/2024	• 4902	Ridge Maples	Net Cost Of Food Used - Districtwide	• 2/14/24 invoice for 4qty. gallon maple syrup (A. Watkins)	• 012	• 231128	Maple Syrup	• 180.00	180.00
									<b>Check Total:</b>	<b>180.00</b>	

**ALEXANDRIA CENTRAL SCHOOL DIST**

Check Warrant Report For C - 19: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Number of Transactions: <u>6</u>										
Warrant Total: <u>6,449.30</u> Vendor Portion: <u>6,449.30</u>										

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims 6 number, in the total amount of \$6,449.30. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

March 7, 2024 Lisa Sullivan Claims Auditor  
 Date Signature Title



# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run: March 13, 2024 Warrant #: C-20

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized.
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

To: Business Leader;

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 13,772.68.

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Tillman  
Claims Auditor

March 20, 2024  
Date



**ALEXAN, A CENTRAL SCHOOL DIST**

Check Warrant Report For C - 20: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
14028		03/18/2024	4309	First National Bank of Omaha					Food		
	C 2860.450-00			Materials And Supplies - Districtwide	2/14/24 order of 8qty. pizza stones Avantco Webstaurant (C. Diange)	5477 2561 5568 5101	231097			318.66	318.66
	C 2860.410-00			Net Cost Of Food Used - Districtwide	2/21/24 Walmart plant-based meats (C. Diange)	5477 2561 5568 5101	231100			220.51	220.51
	C 2860.410-00			Net Cost Of Food Used - Districtwide	2/27/24 Sam's order (C. Diange)	5477 2561 5568 5101	231126			989.94	989.94
14028		03/19/2024	4309	**VOID** First National Bank of Omaha						<b>1,529.11</b>	
	C 2860.450-00			Materials And Supplies - Districtwide	**VOID** 2/14/24 order of 8qty. pizza stones Avantco Webstaurant (C. Diange)	5477 2561 5568 5101	231097			-318.66	-318.66
	C 2860.410-00			Net Cost Of Food Used - Districtwide	**VOID** 2/21/24 Walmart plant-based meats (C. Diange)	5477 2561 5568 5101	231100			-220.51	-220.51
	C 2860.410-00			Net Cost Of Food Used - Districtwide	**VOID** 2/27/24 Sam's order (C. Diange)	5477 2561 5568 5101	231126			-989.94	-989.94
14029		03/18/2024		281. Gray's Wholesale, Inc.					Food	<b>-1,529.11</b>	
	C 2860.410-00			Net Cost Of Food Used - Districtwide	3/5/24 invoice for 1qty. pizza flat, 20 pk (A. Watkins)	445633	230215			56.58	56.58
	C 2860.410-00			Net Cost Of Food Used - Districtwide	3/12/24 invoice for 3qty. pizza flat, 20 pk. (A. Watkins)	446019	230215			173.69	173.69
14030		03/18/2024		5411 George McAloon					Lunch Account Refund	<b>230.27</b>	
	C 691			Prepaid Receipts	Request to cash out Rayne & Drake's balance	3/5/24				83.30	
14031		03/18/2024		4286.Orkin					Pest Control	<b>83.30</b>	
	C 2860.409-00			All Other Contractual - Districtwide	March statement for Acct #2000183	244200312	230221			93.99	93.99
14032		03/18/2024		5094. Red Barn Meats, Inc.					Food	<b>93.99</b>	
	C 2860.410-00			Net Cost Of Food Used - Districtwide	3/4/24 invoice for 427.6qty. chicken breast & delivery fee (A. Watkins)	-003577	230222			1,279.25	1,279.25
14033		03/18/2024		4900. ABC Fire Extinguisher					Fire Inspection	<b>1,279.25</b>	
	C 2860.409-00			All Other Contractual - Districtwide	2/28/24 invoice for semi annual fire suppression inspection (A. Watkins)	62573	231144			196.00	196.00
										<b>196.00</b>	

**ALEXAN, A CENTRAL SCHOOL DIST**

**Check Warrant Report For C - 20: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024**



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
14034		03/18/2024		4517-Amazon					Pans		
	C 2860.450-00			Materials And Supplies - Districtwide		3/7/24 order of 2qty. 6in steam pans, 6 pk each (A. Watkins)	11M4-FKN1-GXR3	231143		156.17	156.17
<p><b>Check Total: 156.17</b></p>											
14035		03/18/2024		5089-Garrett Ventures LLC					Food		
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/5/24 invoice for 116.05qty. Roast beef & 132.6qty. Ground beef (A. Watkins)	1400			1,243.25	1,243.25
<p><b>Check Total: 1,243.25</b></p>											
14036		03/18/2024		3787-Glazier Packing Co., Inc					Milk - per SLL Boces Bid		
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/4/24 invoice for 750 qty. 1% milk & 1000qty. choc. milk (A. Watkins)	1094914			707.10	707.10
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/11/24 invoice for 750qty. 1% milk & 1000qty. choc. milk (A. Watkins)	1095655			707.10	707.10
<p><b>Check Total: 1,414.20</b></p>											
14037		03/18/2024		4253-Hershey Creamery Co,					Ice Cream		
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/15/24 delivery ice cream (A. Watkins)	INVE0020209896			154.56	154.56
<p><b>Check Total: 154.56</b></p>											
14038		03/18/2024		569-Renzi Bros., Inc.					Food		
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/4/24 order (A. Watkins)	2726670			3,441.42	3,441.42
	C 2860.410-00			Net Cost Of Food Used - Districtwide		3/11/24 order (A. Watkins)	2729597			3,815.65	3,951.52
	C 2860.450-00			Materials And Supplies - Districtwide		3/11/24 order gloves, 3ct	2729597			135.87	0.00
<p><b>Check Total: 7,392.94</b></p>											
14039		03/19/2024		4309-First National Bank of Omaha					Food		
	C 2860.450-00			Materials And Supplies - Districtwide		2/14/24 order of 8qty. pizza stones Avantco Webstaurant (C. Diange)	5477 2561 5568	231097		318.66	318.66
	C 2860.410-00			Net Cost Of Food Used - Districtwide		2/21/24 Walmart plant-based meats (C. Diange)	5477 2561 5568	231100		220.15	220.15
	C 2860.410-00			Net Cost Of Food Used - Districtwide		2/27/24 Sam's order (C. Diange)	5477 2561 5568	231126		989.94	989.94
<p><b>Check Total: 1,528.75</b></p>											

**ALEXAN, A CENTRAL SCHOOL DIST**

Check Warrant Report For C - 20: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
Number of Transactions: <b>13</b>											
Warrant Total:										13,772.68	
Vendor Portion:										13,772.68	

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, **13** in number, in the total amount of \$13,772.68. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

March 20, 2024 *Lisa Tillman*

Date

Signature

*Claims Auditor*

Title



# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run March 4, 2024 Warrant # F-9

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized:
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

To: Business Leader,

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 143.99

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Jullman  
Claims Auditor

March 7, 2024  
Date

**ALEXANDRIA CENTRAL SCHOOL DIST**



Check Warrant Report For F - 9: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024

Check #	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
3731	03/04/2024	5395	Conrad Machine Company	F 2110 450-02-2324IV00	Title IV - Regular School - Materials & Supplies 2023-24 - Districtwide	2/5/24 invoice for 3qty. felt blankets for printing press (A. Donovan)	00037895	231037	94.00	94.00
<p>Art Materials</p>									94.00	
<p>Check Total: Title One Grant-Subscription</p>									94.00	
3732	03/04/2024	4309	First National Bank of Omaha	F 2110 450-01-2324SIG0	SIG Materials & Supplies 2023-24 - Elementary	2/3/24 purchase of Easy CBM Teacher Deluxe Subscription for MTSSI (Foster & Ingerson)	547725612615046	230985	49.99	49.99
<p>Check Total:</p>									49.99	
<p>Warrant Total:</p>									143.99	
<p>Vendor Portion:</p>									143.99	

Number of Transactions: **2**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims **2** in number, in the total amount of **\$143.99**. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date March 7, 2024 Signature Lisa Tullman Title Barra Auditor



# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run: March 4, 2024

Warrant # H-15

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

- 1 - Authorized signatures are written on the receiving copy and purchase order copy.
- 2 - The purchase order date precedes the invoice date.
- 3 ✓ Voucher packets are checked against purchase orders for
  - a. Price matches bid / quote / contract price
  - b. The invoice price is within 15% of the purchase order amount
  - c. Items on the invoice are listed on the purchase order
- 4 ✓ Claims are properly itemized.
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates
- 5 ✓ Receipts of goods or services are attached to claims.
- 6 ✓ There is no evidence of sales tax being paid.

To: Business Leader:

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 932,275.64

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Sullivan  
Claims Auditor

March 7, 2024  
Date

**ALEXANDRIA CENTRAL SCHOOL DIST**



Check Warrant Report For H - 15: Check Run 03/04/24 For Dates 3/1/2024 - 3/31/2024

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated
1029	03/01/2024	115	New York Bus Sales, LLC	Buses					
H 5510.210-00-BS			Buses - Districtwide (for EPA Purposes Only)	Bus #104	C01-0	230237	Buses	466,137.82	
H 5510.210-00-BS			Buses - Districtwide (for EPA Purposes Only)	Bus #105	C01-0	230237	Buses	466,137.82	

Number of Transactions: **(1)**

Check Total: • 932,275.64  
Warrant Total: • 932,275.64  
Vendor Portion: • 932,275.64

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, **(1)** in number, in the total amount of **\$932,275.64**. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

MAURA T. 2024  
 Date  
*[Signature]*  
 Signature  
*[Signature]*  
 Claimant  
 Title

# ALEXANDRIA CENTRAL SCHOOL

## Checklist for District Claims Audit

Date of Check Run: March 18, 2024

Warrant #: H-16

I hereby certify that the attached schedule of claims has been audited. All claims have been checked for the following:

1.  Authorized signatures are written on the receiving copy and purchase order copy.
2.  The purchase order date precedes the invoice date.
3.  Voucher packets are checked against purchase orders for:
  - a. Price matches bid / quote / contract price.
  - b. The invoice price is within 15% of the purchase order amount.
  - c. Items on the invoice are listed on the purchase order.
4.  Claims are properly itemized.
  - a. Travel vouchers must contain the purpose of travel, dates and points of travel and approved rate.
  - b. Vouchers for personal services, such as chaperones, referees, etc. must contain the purpose, date of service, and approved rates.
5.  Receipts of goods or services are attached to claims.
6.  There is no evidence of sales tax being paid.

To: Business Leader;

I hereby certify that these claims are true and have been audited in conformance with NYS Laws, Commissioner Regulations and Board policies, and are allowed in the total amount of \$ 2,762.39.

You are hereby authorized and directed to pay the claimants the amount allowed.

Lisa Tillman  
Claims Auditor

March 20, 2024  
Date

**ALEXANDRIA CENTRAL SCHOOL DIST**



Check Warrant Report For H - 16: Check Run 03/18/24 For Dates 3/1/2024 - 3/31/2024

Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Invoice Number	PO Number	Check Description	Check Amount	Liquidated																																		
1030	H 2110.240-00-ER	03/18/2024	E-Rate Project - Districtwide	5034-Day Automation		3/5/24 invoice for Aruba Infrastructure upgrades	119121	211258	ERate Project	2,762.39	2,762.39																																		
<table border="0"> <tr> <td>Check Total:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td><u>2,762.39</u></td> <td></td> </tr> <tr> <td>Warrant Total:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>2,762.39</td> <td></td> </tr> <tr> <td>Vendor Portion:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>2,762.39</td> <td></td> </tr> </table>										Check Total:										<u>2,762.39</u>		Warrant Total:										2,762.39		Vendor Portion:										2,762.39	
Check Total:										<u>2,762.39</u>																																			
Warrant Total:										2,762.39																																			
Vendor Portion:										2,762.39																																			

Number of Transactions: 1

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims (1) in number, in the total amount of \$2,762.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date March 20, 2024 Signature Sean Williams Title Claims Auditor